



# HOA Elect CA.com

## Inspectors of Elections

[www.HOAElectCA.com](http://www.HOAElectCA.com) | [Support@HOAElectCA.com](mailto:Support@HOAElectCA.com) | [855-701-VOTE \(8683\)](tel:855-701-VOTE)

---

### Election Timeline For: Woodland Hills Maintenance Corporation

Election Date: December 16, 2024

8/30/2024

#### **Notice of Nomination Procedures and Deadline Mailing Date**

Last day to mail Notice of Nomination Procedures and Deadline by general notice or, preferably, individual notice. Include nomination procedures (including how to submit nominations per the election rules), nomination deadline, and candidate and director qualifications.

9/30/2024

#### **Nomination Deadline**

Last day/time to submit nominations. Allow nominations actually received, and/or if provided for in the election rules, postmarked by the deadline.

10/1/2024

#### **IDR Notice Date**

Give ten days' individual notice to any non-qualifying candidate that they are not qualified to serve on the board, stating the reason and offering an opportunity to participation in IDR on a business day of their choosing between 10 and 15 calendar days after the notice.

10/7/2024

#### **IDR Completion Date and Preparation of Lists**

Last day to complete IDR for any non-qualifying candidates. After close of the nomination period, receipt of all nominations, and completion of any non-qualifying candidate IDR (or the passing of that deadline), and before mailing pre-ballot notice, prepare the candidate registration list and the voter list to be ready for any verification requests.

## 10/8/2024

### **Pre-Ballot Notice Date**

Last day to send pre-ballot notice by general notice, including (1) date, time and physical address to mail or hand-deliver ballots to inspector(s); (2) date, time and location of ballot-counting meeting; and (3) the voter list correction deadline. While posting is permitted, members who requested individual notice are entitled to mailing and mailing to all members is recommended. This date also begins the period during which members may verify the accuracy of their own information in the voter list. Before mailing/posting pre-ballot notice, prepare the voter list to be ready for any verification requests

## 11/9/2024

### **Voter List and Candidate Registration List Correction Deadline**

Last day for members to report errors or omissions in the voter list or candidate registration list to the inspector(s) of election. Any errors or omissions must be changed or corrected within two (2) business days of being reported. Members are allowed to verify their own information only on either list. Do not provide a copy of the voter list or candidate registration list to any owner during the election process. They may be subject to disclosure after the election as part of a records request.

## 11/10/2024 to 11/16/2024

### **Ballot and Election Rule Mailing Date and Finalize Voter List**

Last day for members to report errors or omissions in the voter list or candidate registration list to the inspector(s) of election. Any errors or omissions must be changed or corrected within two (2) business days of being reported. Members are allowed to verify their own information only on either list. Do not provide a copy of the voter list or candidate registration list to any owner during the election process. They may be subject to disclosure after the election as part of a records request.

## 12/16/2024

### **Voting Deadline and Ballot-Counting Meeting**

Ballot-counting meeting can be scheduled after voting deadline if permitted in election rules. Conduct Annual Meeting or other ballot-counting meeting according to bylaws and election rules.

## 12/31/2024

### **Election Results Deadline**

Last day to provide general notice (mail or posting) of the tabulated election results (setting forth the number of votes for each director).